

## TRAINING PLAN – UNIT 8: Time management

Partner name: ARTeria – [www.fundacja-arteria.org](http://www.fundacja-arteria.org)

Country: **Poland**

Training activity description	EQF level	Learning Outcome	Learning hours	For Reference: Learning materials
<p><b>Module:</b> <b>DELIVER ENTERPRISE SUPPORT</b></p> <p>The aim of this unit is to develop entrepreneurial competences and reflections on the possibilities, roles, decision-making and challenges; to promote entrepreneurship education; to develop the employability of artists and creative people; to encourage artists and creative people to focus more on the importance of planning and delegating tasks</p> <p>This material can be used by <b>vocational mentors</b>.</p> <p>Learning outcomes achieved:</p> <ol style="list-style-type: none"> <li>Awareness of enterprising attitudes and skills for enterprise and use diagnostic tools to identify those that are particularly relevant for the creative and cultural sector</li> </ol>	<p>L 4</p> <p>L5</p>	<p>LO1</p>	<p>3 (direct)</p>	<ol style="list-style-type: none"> <li><b>CARDS</b> Exercise helping participants to focus on the importance of planning and delegating tasks in being able to properly manage time (U8M1_CARDS.pdf)</li> <li><b>CARDS drawing</b> (U8M2_CARDS_drawing.pdf)</li> </ol>

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<p>and understand how to develop these through activities, visits and projects</p> <p>This unit is for group activities.</p> <p><b>Workshop Leader: Wenancjusz Ochmann</b></p>				
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